

**OCEANOGRAPHY FACULTY: QUALIFICATIONS, DUTIES, RIGHTS AND PROCEDURES**

8/13/08

**DUTIES AND PRIVILEGES:**

Category	Level	Attend Faculty Meetings	Serve on Dept Faculty Search Committees	Serve on DPC	Serve as Dept Chair	Member, thesis & exam committees	Chair, thesis & exam committees	*Outside member, thesis & exam committees	Member, thesis & exam committees in other grad progs	**Help administer degree program	Chair of Grad Field of Study & member of Grad Council
DEPARTMENTAL FACULTY		X	X	X							
REGULAR GRADUATE FACULTY	FULL	X	X		X	X	X	X	X	X	X
	ASSOCIATE	X	X			X	X†		X	X	
COOPERATING GRADUATE FACULTY	FULL	X				X	X	X	X		X
	ASSOCIATE	X				X			X		
AFFILIATE GRADUATE FACULTY	FULL					X	X		X		
	ASSOCIATE					X			X		
RESEARCH AFFILIATE											
BARGAINING UNIT 07 - UHPA		X		X							

\* "Official" outside member for other graduate programs

\*\* Includes student admissions, program structure &amp; policy, establishment of voting rights of Cooperating and Affiliate Graduate Faculty

† Requires approval of Regular Graduate Faculty

**Notes:**

Graduate faculty serving as either a member or chair of a thesis/dissertation committee at the time of **retirement or resignation** may continue to serve in that capacity until the student graduates.

Upon the recommendation of the graduate chair and approval of the Graduate Division, **emeriti faculty** may serve as members of thesis and dissertation committees, provided they were on the graduate faculty at the time of retirement.

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**VOTING RIGHTS:**

Category	Level	Selection of DPC	*Dept Faculty personnel matters	Selection of Dept Faculty search committees	Dept Faculty hiring	Selection of Dept. Chair	Student admissions	Approval / renewal of Grad Faculty	Policies of graduate program
DEPARTMENTAL FACULTY		X	X	X	X				
REGULAR GRADUATE FACULTY	FULL					X	X	X	X
	ASSOCIATE					X	X	X	X
COOPERATING GRADUATE FACULTY	FULL						X		
	ASSOCIATE								
AFFILIATE GRADUATE FACULTY	FULL								
	ASSOCIATE								
RESEARCH AFFILIATE									
BARGAINING UNIT 07 - UHPA		X							

\* Only tenured faculty can vote on tenure decisions. Faculty must be at a given rank to vote on promotions to that rank.

**OCEANOGRAPHY FACULTY: QUALIFICATIONS, DUTIES, RIGHTS AND PROCEDURES****GRADUATE FACULTY QUALIFICATIONS:**

Category	Level	UH faculty at Rank 3 or above	Productive scholar	New or inactive scholar	Ocean Dept employee	Member of home UH Grad prog if such exists
REGULAR GRADUATE FACULTY	FULL	X	X		X	
	ASSOCIATE	X		X	X	
COOPERATING GRADUATE FACULTY	FULL	X	X			X
	ASSOCIATE	X		X		X
AFFILIATE GRADUATE FACULTY	FULL		X			
	ASSOCIATE			X		

**OCEANOGRAPHY FACULTY: QUALIFICATIONS, DUTIES, RIGHTS AND PROCEDURES****APPOINTMENT PROCEDURES:**

Category	Level	DPC or Search Comm review & recommendation	Outside letters	Dept. seminar	Interview w/ Faculty	Vote of Grad Faculty
DEPARTMENTAL FACULTY		X	X†	X†	X†	X
REGULAR* GRADUATE FACULTY	FULL ASSOCIATE	X X		X X	X X	X X
COOPERATING GRADUATE FACULTY	FULL ASSOCIATE	X X		X X	X X	X X
AFFILIATE** GRADUATE FACULTY	FULL ASSOCIATE	X X	X X	X X†	X X†	X X
RESEARCH AFFILIATE***		X		X†	X	X

**BARGAINING  
UNIT 07 - UHPA**

\* Applies only to faculty transferred into Oceanography from other UH departments

\*\* Processed as non-compensated Affiliate Graduate Faculty using a PNF - annually renewed on June 1

\*\*\* Processed as non-compensated Research Affiliates (Assistant, Associate, Full) using a PNF - annually renewed on June 1

† At the discretion of the DPC

**Notes:**

Upon appointment, all instructional and research faculty at rank 3 (I3 or R3) automatically become associate members of the graduate faculty (via Dept Chair request to Grad Division). Chair may also request Grad Division to allow them to chair a dissertation committee or to reappoint them as full members.

Upon appointment or promotion, all instructional and research faculty at rank 4 (I4 or R4) or above automatically become full members of the graduate faculty.

To nominate other faculty to the graduate faculty, the graduate chair sends Graduate Dean a memo and a current curriculum vitae of the nominee. The memo indicates the type (regular, cooperating, or affiliate) and the level (full or associate) of appointment being requested and contains a statement certifying that the nomination has the approval of the majority of the regular faculty in the graduate program.

Faculty may be appointed to more than one graduate programs. However, no appointment may be at a level higher than the faculty's appointment in their home graduate program.

**OCEANOGRAPHY FACULTY: QUALIFICATIONS, DUTIES, RIGHTS AND PROCEDURES****RENEWAL OF STATUS:**

Category	Level	Renewal period	Renewal procedure
DEPARTMENTAL FACULTY		Varies	Procedures in UHPA contract
REGULAR GRADUATE FACULTY	FULL	7 years	Program review process*
	ASSOCIATE	7 years	Program review process*
COOPERATING GRADUATE FACULTY	FULL	7 years	Program review process*
	ASSOCIATE	7 years	Program review process*
AFFILIATE GRADUATE FACULTY	FULL	7 years	Program review process*
	ASSOCIATE	7 years	Program review process*
RESEARCH AFFILIATE		1 year**	DPC review in Spring Semester
BARGAINING UNIT 07 - UHPA		Varies	Procedures in UHPA contract

\*Graduate program nominates faculty for continued appointment as part of the program review process. The Graduate Council reviews the nominations and the Graduate Division makes the final decision.

\*\* Term of appointment begins June 1 of each year